



Due to the significant volume of recruitment being undertaken by Joint Force Training Centre (JFTC) the processing time for applications will take longer than normal. Once you have submitted your application please ensure that you have received a TALEO/NTAP acknowledgement email, which is your proof that your application has been submitted. After this you will be contacted in due course by our recruitment team with further information on the status of your application, but please note that this may not be for several weeks after the vacancy notice closes.

3rd NATO Signal Battalion VACANCY NOTICE

Job Number: 210282

Technician (DCOI Svc Spt)

Applications are now invited for the position of **Technician (DCOI Svc Spt)**, at the 3rd NATO Signal Battalion located in Bydgoszcz, Poland.

Grade ABCL grade **B-4** / NATO Grade **10**

Applications must be made on line (please type Job Number 210282):

<https://nato.taleo.net/careersection/2/jobsearch.ftl?lang=en>

Closing Date for applications: **25 April 2021**

Location: Bydgoszcz, Poland

- **Notes for candidates:** The candidature of NATO redundant staff at grade B-4 will be considered before any other candidates. Applicants who are not successful in this competition may be offered an appointment to another post of a similar nature, albeit at the same or a lower grade, provided they meet the necessary requirements.
- **Notes for NATO Civilian Human Resources Managers:** if you have qualified redundant staff at grade B-4, please advise JFTC Civilian Human Resources Manager no later than the closing date.

Contract: Serving NATO International Civilian staff will be offered a contract in accordance with the NATO Civilian Personnel Regulations. Newly recruited staff will be offered a three year definite duration contract.

Salary: Starting basic salary is **PLN 12,239.67*** per month (tax-free). Additional allowances may apply depending on the personal circumstances of the successful candidate. For further details see *NATO Terms & Conditions of Employment* on the JFTC internet website: www.jftc.nato.int.

For any queries, please contact the JFTC Recruitment Team at: civ.recruitment@jftc.nato.int

*** Salary value as per 2021. Subject to future adjustments in accordance with North Atlantic Council decisions**

If you are an experienced **Deployable Community of Interest (DCOI) Services Support Technician**, looking to join a dynamic team working in a multi-national environment, 3rd NATO Signal Battalion would be interested in hearing from you.

Post Context

The NATO Signal Battalion provides CIS services to deployed NATO HQs.

The Maintenance and Support Company is responsible for technical support of C2 services (including IS Support to FS). By providing electronic maintenance (level 2+) of deployable assets, for level 2 maintenance of CIS and Non-CIS equipment, and supply for the NATO Signal Battalion.

Responsible for the operational planning and control of all level 2/2+ CIS maintenance assets in support of NATO operations and exercises.

Responsible for level 2 maintenance of local area communications and information systems and services, on all NATO locations. (Deployed or PTL)

The incumbent is responsible to the Information Systems / DCOI Service Support Section Head for the management and level 1 service support of the assigned COI Services in operations and exercises.

Reports to: ODP MCSX 0010 - Section Head (Information Systems Administration) - OR-7

Principal Duties: The incumbent's duties are:

1. Directs and performs the level 1 initial training – On Job Training (OJT) for all DCM personnel within its Battalion with DCOI support responsibilities.
2. Deploys to operations and exercises in support of DCM Service Desks as technical advisor on Level 1 COI support tasks.
3. Supports the transition of COI systems and services to the operational environment.
4. Performs a technical role in the DCIS-wise level 1 support to DCOI services for operations and exercises, by holding a Level 1 permission level (specific DCIS Point-of-Presence) for all COI services, according to the DoDCP framework.
5. Perform basic system administration tasks on UNIX, LINUX and Windows based systems.
6. Performs the installation and pre-deployment/exercise setup of COI clients and client/based systems.
7. As required, performs COI systems tests prior to deployments/exercises to ensure proper configuration and operation of assigned systems.
8. Performs interoperability tests for assigned COI applications and services.
9. Performs the investigation and resolution of problems relating to COI systems clients.
10. Performs other duties as may be required.

Special Requirements and Additional Duties

The employee may be required to perform a similar range of duties elsewhere within the organisation at the same grade without there being any change to the contract

The incumbent is required to receive the appropriate CIS permissions in order to fulfil the support level stated in this Job Description. This delegation of CIS Permissions requires successful completion of a certification path defined in the Delegation of Deployable CIS Permissions (DoDCP).

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Mandatory Deployment Post. The incumbent may be required to undertake deployments in support of military operations and exercises, and/or TDY assignments, both within and outside NATO boundaries. Such operational deployment may exceed 30 days duration up to 183 days in any period of 547 days and may be on short notice.

The work is normally performed in a Normal NATO office working environment.

Normal Working Conditions apply.

The risk of injury is categorised as: No Risk

Essential Qualifications

- a. Higher Secondary education and intermediate vocational training which might lead to a formal qualification with 2 years experience, or Secondary education and completed advanced vocational training leading to a professional qualification or professional accreditation with 4 years post related experience.
- b. Experience in the operational business processes of COI Services / Functional Services.
- c. A minimum of three years' experience in Core Information systems; this includes as a minimum two of the following: Windows Server, Active Directory, Domain Naming, Group Policies and Desktop deployment.
- d. A minimum of one year experience in Web platforms and database management.
- e. A minimum of three year's experience in Application Support.
- f. A basic knowledge in Service Management.
- g. Good knowledge of system interoperability, LAN/WAN and network concepts.
- h. A minimum of one year experience deploying and managing server virtualization technologies.
- i. Experience in user technical support, Service Desk operations and/or configuration management.
- j. Practical experience in creating system documentation and status reports.
- k. Proven experience in IT infrastructure management and capacity management.
- l. Good understanding of storage concepts, and backup/recovery policies.

Language

English - SLP 3322 - (Listening, Speaking, Reading and Writing)

NOTE: The work both oral and written in this post and in this Headquarters as a whole is conducted mainly in English.

Desirable Qualifications

- a. University degree in a field related to the functions of the post.
- b. MCSA or MCSE Certification.
- c. COBIT 5 Foundation.
- d. ITIL Foundation.
- e. Experience in the development/management of DBMS (SQL Server, Oracle, Postgresql)
- f. Experience in Web development, management of MS SharePoint and Apache IIS.

- g. Experience in the use of UNIX/Linux systems.
- h. Experience in CIS operational support on NATO exercises.
- i. Practical experience in the use of modern concepts and accepted industry standards for software engineering development tools (e.g. Unified Modeling Language (UML), Entity Relationship (ER) diagrams, etc.).

Work Environment

He/she will be required to work in a normal NATO office environment.