

## **NOTIFICATION OF A CIVILIAN PERSONNEL REQUIREMENT AT JOINT FORCE COMMAND BRUNSSUM HEADQUARTERS**



### **Our Requirement:**

Title: Staff Officer (Information Operations Engagement)

Grade: 15

Duty Location: Brunssum, The Netherlands

Requirement filling date: as soon as possible

Closing date for applications: 17 May 2025

### **Our organisation**

Joint Force Command Brunssum (JFCBS) provides a Joint headquarters to plan, prepare and conduct operations to support NATO's core tasks, at the Joint Operational level, as directed by Supreme Allied Commander Europe (SACEUR).

The Communication Directorate coordinates and synchronizes NATO Strategic Communication (StratCom) information and communications activities in support of Commander (COM) JFCBS missions and objectives. The Information Operations Branch (Info Ops) coordinates military information and communication activities at the operational level, in order to create desired effects on will, understanding, and capabilities of North Atlantic Council (NAC) approved audiences. Within the Engagement (Engt) Section, the incumbent serves as a staff officer responsible for provision of staff advice and policy guidance on Strategic Engagement issues and the assessment of effects to be achieved through Key Leader Engagement (KLE).

### **The duties of Staff Officer (Information Operations Engagement) are:**

- Analyses, interprets and implements superior HQ StratCom and KLE guidance at JF HQ level.
- With the intelligence provided, and based on JFCBS objectives and effects, establishes the effects to achieve through the planned KLE and stakeholder engagement programme.
- In close coordination with StratCom, develops the KLE Plan in support of campaign plan Info Ops objectives. Duties include serving in the Info Activities Working Group and other relevant groups established at the operational level.
- Act as the Secretary for the Engagement Working Group.
- Prepare the KLE briefing / meeting slide decks.
- Manage the JFCBS KLE synchronisation matrix and database.
- Liaise with the nominated Officer of Primary Responsibility and analyse product developed by other JFCBS branches in support of each KLE activity to produce Engagement Cards as required.
- Provides recommendations and inputs to the joint operational planning effort and the assessment process developed at the operational level.

- Liaise with SHAPE and wider ACO KLE staffs to ensure KLE activity best practice is shared.
- Undertakes work as part of a project team or working group as directed or assigned.
- Covers for the second position within the Engagement Section during leave periods and absences.

The incumbent may be required to undertake deployments in support of military operations and exercises, and/or TDY assignments, both within and without NATO boundaries. Such operational deployment may exceed 30 days duration up to 183 days in any period of 547 days, and may be on short notice. For NATO International Civilian Staff, acceptance of an employment contract linked to this post constitutes agreement to deploy in excess of 30 days if required.

**Required Qualifications are:**

- English – good – NATO Standard Language Proficiency 3333 (Listening, Speaking, Reading and Writing) in accordance with NATO standard agreement (STANAG) 6001.  
*NOTE: The work both oral and written in this post and in this Headquarters as a whole is conducted mainly in English.*
- University Degree or equivalent in related discipline.
- Proven knowledge of Info Ops policy and doctrine.
- Good knowledge of roles and responsibilities of related disciplines i.e. StratCom, Psyops, Military Public Affairs.
- Professional experience of using and managing a digitised stakeholder relationship programme / KLE campaign database.
- Minimum of 3 years' professional experience planning and execution of Info Ops at a governmental, military or multinational level.

**Desirable Qualifications are:**

- Participation in NATO training and exercises.
- Military experience in Info Ops.
- Professional experience in KLE / Stakeholder Relationship Management programmes.
- Completion of for this position relevant courses / training.

**The successful candidate possesses following personal attributes:**

- ✓ Excellent communication skills, both oral and written - able to communicate at all levels;
- ✓ High level of organizational and coordination skills;
- ✓ High level of interpersonal skills including tact and diplomacy;
- ✓ Proven creative ability leading to innovative messaging;
- ✓ Ability to work as part of a team.

The successful selected candidate needs to have a NATO security clearance and is required to pass a medical examination before an employment contract offer will be released. The medical examination will take place with our medical consultant, is required to determine if the recommended candidate is fit to perform the duties, and is deployable to NATO's areas of operation.

Due date for receipt of applications: Saturday 17 may 2025, 23:59.

Candidates have to apply electronically in NATO Talent Acquisition Program:

<https://nato.taleo.net/careersection/2/jobsearch.ftl?lang=en>

**Please be aware that a Selection Board will only assess the information provided in the job submission form including the answers to the pre-screening questions and description of your work experiences (*Attachments are supporting documents and should not be referred to in the job submission*).**

**Only candidates meeting ALL essential required qualifications will be considered and be assessed in competition with other candidates.**

**Results will be communicated by beginning of June 2025; test and interviews will be organised in Brunssum, The Netherlands end of June 2025.**