

NOTIFICATION OF A CIVILIAN PERSONNEL VACANCY

AT JOINT FORCE COMMAND, POST-BOX 270, NL- 6440 AG BRUNSSUM

Our Requirement:

Title: Staff Officer (CIMIC, TREX, Eval & Targeting)

Grade: 15

Duty Location: Brunssum, The Netherlands

Requirement filling date: as soon as possible

Closing date for applications: 22 September 2024

Our organisation:

Joint Force Command Brunssum (JFCBS) provides a Joint Headquarters (HQ) to plan, prepare and conduct operations to support NATO's core tasks, at the Joint Operational level, as directed by Supreme Allied Commander Europe (SACEUR).

The Plans Directorate is responsible for the development and production of all Concept of Operations (CONOPS) and Operations Plans (OPLANS) within its Area of Responsibility (AOR) and providing the interface between NATO Command Structure (NCS) and NATO Force Structure (NFS).

The J9 Division is responsible for Civil-Military and Military Partnership programmes. The Civil-Military Cooperation (CIMIC) Branch contributes to the planning and execution of operations and exercises, including participation in HQ's Deployable Elements, by providing assessment and advice on the civil environment during all phases of an operation and throughout the battle rhythm.

The Plans, Policy, Operations and Training (PPO&T) Section is responsible for CIMIC input to the planning and execution of operations and exercises and if applicable, stabilisation and reconstruction efforts. The Section contributes to the development of policy and doctrine and the Lessons Learned process from the CIMIC perspective. It manages all CIMIC related information for JFCBS situational awareness and understanding in cooperation with the Liaison and Knowledge Development Section (L&KD). The Section contributes to the JF HQ-wide effort to Human Security in Operations and acts as primary custodian within the JF HQ for the following cross-cutting topics: Children and Armed Conflict, Protection of Civilians and Building Integrity. The PPO&T Section also provides support to the JF HQ training effort with CIMIC expertise throughout the exercise processes, to Mobile Training Teams, to internal JF HQ- and Branch-Training and also to evaluations.

The main duties of Staff Officer (CIMIC, TREX, Eval & Targeting) are:

- As Branch Training Officer, develops internal CIMIC training activities and coordinates all training and education inputs to J7.
- Acts as alternate Branch CIMIC Subject Matter Expert (SME) for all support to JFC HQ exercises planning / execution.

- Responsible for coordinating CIMIC activities in current operations and for injecting CIMIC contributions, including Protection of Civilians (PoC) and Cultural Property Protection (CPP) considerations, to the JFC HQ targeting process.
- Acts as CIMIC representative in the Joint Targeting Working Group (JTWG).
- Contributes to the development and maintenance of the Property with designated special status (PrDSS) and Personnel with designated special status (PDSS) Lists.
- Leads in the developing and updating the list of CIMIC sites of significance and contributes to the CIMIC Estimate in support of operations and exercises.
- Supports and contributes to the planning, conduct and evaluation of operations processes and procedures with regard to Cross-Cutting-Topics (CCTs).
- Acts as alternate CIMIC POC for CIMIC Mobile Training Teams.
- Participates in JFC HQ CREVAL Team as CIMIC Branch alternate.
- Contributes, on request, to Working Groups (WG) and Boards nested within JFC HQ Battle Rhythm as applicable.
- Undertakes work as part of a project team or working group as directed or assigned.

The work is normally performed in a normal NATO office-working environment. Normal Working Conditions apply.

The employee may be required to perform a similar range of duties elsewhere within the organisation at the same grade without there being any change to the contract. The incumbent may be required to undertake deployments in support of military operations and exercises, and/or TDY assignments, both within and without NATO boundaries. Such operational deployment may exceed 30 days duration up to 183 days in any period of 547 days, and may be on short notice. For NATO International Civilian Staff, acceptance of an employment contract linked to this post constitutes agreement to deploy in excess of 30 days if required.

Required Qualifications are:

- English – good – NATO Standard Language Proficiency 3333.
(Listening, Speaking, Reading and Writing) in accordance with NATO standard agreement (STANAG) 6001
NOTE: The work both oral and written in this post and in this Headquarters as a whole is conducted mainly in English.
- University Degree in relevant field / subject **OR** Higher Secondary education and completed advanced vocational training in that field / subject leading to a professional qualification or accreditation.
- Minimum 3 years' professional experience in an international organization or large non-governmental organization headquarters.
- Minimum 3 years' professional experience in an operational mission environment.
- Minimum 3 years' professional experience as CIMIC Staff Officer.

Desirable Qualifications are:

- Professional experience as CIMIC Staff Officer during national or NATO deployment.
- Knowledge and experience regarding NATO's JOINT Targeting Cycle.
- Experience in the field of Human Security, in particular Protection of Civilians and Cultural Property Protection.
- Completion of other for this position relevant courses / training

The successful candidate possesses following personal attributes:

- ✓ Excellent communication skills, both oral and written - able to communicate at all levels;
- ✓ High level of Organizational and Coordination skills:
- ✓ High level of interpersonal skills including tact and diplomacy;
- ✓ Ability to work under pressure;
- ✓ Strong analytical skills.

The successful selected candidate needs to complete a NATO medical examination and have a NATO security clearance before an employment offer will be released.

The medical examination will take place with our medical consultant and is required to determine if the recommended candidate is fit to perform the duties, and is deployable to NATO's areas of operation.

Due date for receipt of applications: **Sunday 22 September 2024**

Candidates have to apply electronically in NATO Talent Acquisition Program:

<https://nato.taleo.net/careersection/2/jobsearch.ftl?lang=en>

Results will be communicated in October 2024; Test & Interviews for shortlisted candidates will be organised in Brunssum in second part of November 2024.

Please be aware that a Selection Board will only assess the information provided in the job submission form including the answers to the pre-screening questions and description of your work experiences (*Attachments are supporting documents and should not be referred to in the job submission*).

Only candidates meeting ALL essential required qualifications will be considered and be assessed in competition with other candidates.