



HQ SACT VACANCY NOTICE 210482

Applications are now invited for the post of Senior Enterprise Architect - TSC FCCX 0120, NATO Grade (NG) 17 on the staff of the Supreme Headquarters Allied Commander Transformation (SACT), a NATO Strategic Command in Norfolk, Virginia, USA.

Applications must be made on line:

<https://nato.taleo.net/careersection/2/jobsearch.ftl?lang=en>

Closing date for applications: 15 August 2021

Location: Norfolk, Virginia, USA

- **Notes for candidates:** the candidature of NATO redundant staff at grade NG-17 will be considered before any other candidates.
- **Notes for NATO Civilian Human Resources Managers:** If you have qualified redundant staff at grade NG-17, please advise the HQ SACT Civilian HR Manager no later than the closing date.

Contract: Serving NATO International Civilian staff will be offered a contract in accordance with the NATO Civilian Personnel Regulations. Newly recruited staff will be offered a three year definite duration contract.

Salary: Starting basic salary is USD 8707.46 per month to which relevant allowances will be added.

For any queries, please contact the HQ SACT Recruitment Team at civilianpersonnel@act.nato.int

Senior Enterprise Architect - TSC FCCX 0120

NATO Body: Headquarters Supreme Allied Commander Transformation (HQ SACT), Norfolk, VA, USA

Schedule: Full-time

Basic Salary: 8708.46 USD per month.

Grade: NG 17

HQ SACT vacancy notice 210482

Are you a senior Enterprise Architect experienced in modeling and managing complex information? If so, this position offers you a unique opportunity to support the NATO Alliance at its Warfare Development Command.

Post Context

ACT contributes to preserving the peace, security and territorial integrity of Alliance member states by leading, at Strategic Command level, Warfare Development required to enhance NATO's posture, military structures, forces, capabilities and doctrines.

The Capability Development Directorate (CAPDEV) comprises two Divisions— Requirements and Capabilities. The Directorate supports SACT in his Capabilities Requirement Authority (CRA) role. It is responsible for a holistic through lifecycle Capability Development approach that infuses innovation and transformative efforts that are an integral part of the Warfare Development. This includes responsibilities for elicitation, development, capture and collection, quality review, traceability and visibility of capability requirements.

The Capabilities Division coordinates the development of capabilities from capability planning through acceptance and then disposal with the management entities, NATO Headquarters staff and the NATO Governance Structure. This entails synchronizing horizontally across capabilities to achieve coherent efforts and outcomes.

The Communication Information Services (CIS) Branch leads the Core Services and Communication Services areas including IT Service Management and Deployable Communications Information System. Furthermore, the Branch leads the development of the NATO Enterprise Architecture for future C3 Information systems in accordance with approved NATO policy and links these architectures to the NDPP, the NSIP, and interoperability standards.

Reports to: - Branch Head (CIS)/Portfolio Manager

Principal Duties: He/she will

- a. Lead development of Enterprise Architecture (EA) capability within ACT by following high-level political guidance set by NATO senior governance committees, including North Atlantic Council (NAC) and Military Committee (MC) endorsed strategies, C3 Board endorsed NATO EA Policies, and agreed EA directives.
- b. Act as NATO EA custodian with primary responsibility to assure coherency among all capability architectures owned by and collaboratively developed with capability architects.
- c. Lead cross divisional coordination of architects to support the development of architectural artefacts, provide training and address emerging needs for ACT architecture capability.
- d. Contribute to development of C3 Taxonomy to assure NATO Enterprise business, information, applications, and technology perspectives are correctly reflected.
- e. Assure the traceability throughout architectures by close collaboration with branches from Requirements Division.
- f. Assure NATO Defence Planning Process needs are reflected within architectural products by close collaboration with branches from Defense Planning Division.
- g. Assure Federated Mission Networking (FMN) architectural artefacts are correctly reflected within NATO EA and Participates in FMN Architecture activities representing NCS as an affiliate.
- h. Incorporate innovative ways to conduct military operations and paradigm shifting technologies into architectural products to assure their rapid adoption within NATO Enterprise by close collaboration with Defence Planning Division branches.
- i. Manage ACT EA Programme of Work.
- j. Participate in C3 Board Architecture Capability Team (CaT) meetings as ACT representative by contributing to development of Alliance - wide architectural policies, directives and guidance.
- k. Represent ACT on other architectural fora including but not limited to TIDE Sprint, CWIX, Industry and Academic Conferences assuring the knowledge transfer required to further mature Enterprise Architecture capability.

Essential Qualifications

- a. University Degree and 6 years post related experience.
- b. Six years' experience in business, information, application, technology and system architecture and integration.

- c. Six years' experience with data modeling techniques, object oriented and evolutionary methodologies, open system architectures and technology evaluation.
- d. Six years' experience with the following World Wide Web (WWW) related standards and languages: HTTP, HTML, XML, and web services.
- e. Ability to work in team environments (both as a contributor and a leader).
- f. Excellent analytical, problem solving and verbal and written communication skills.
- g. At least six years' practical experience (participation and/or advice) in projects on design and/or implementation of Communications and Information Services.
- h. At least five years of managing CIS (specialists) staff.
- i. At least five years' Project management experience (Prince II preferred).

Language

English - SLP 3333 - (Listening, Speaking, Reading and Writing)

Desirable Qualifications

a. Professional Experience

- 1. Experience working in a communications or CIS or equivalent area.
- 2. A broad knowledge of CIS capabilities

b. Education/Training

- 1. PRINCE2 Foundation and/or Practitioner or equivalent.
- 2. Resource Management Education Programme (RMEP) Course
- 3. NATO Staff Officer Orientation Course

Attributes/Competencies

• Personal Attributes:

- 1. He/she must be capable of leading a technical team with little supervision.
- 2. He/she must show considerable initiative, adaptability and judgment.
- 3. He/she must be capable of working harmoniously in a multinational environment.
- 4. He/she must be prepared to travel extensively in support of the listed duties.
- 5. He/she should have a broad knowledge from a CIS architecture perspective over the areas which comprise the CIS elements of all layers from Communications

to Applications and their interrelationship, as well as the contributing elements of FMN as they affect CIS services, namely: Information Assurance, Service Management and Control, standards, and Users/Missions. This knowledge is not obtainable from any single source and requires lengthy exposure via experience, contact with multiple communities of expertise, and the establishment of trust-based relationships with comparably knowledgeable and responsible counterparts to foster an environment of continuing, evolving education. The knowledge base represented by this billet is an essential element of a larger whole required to ensure the successful delivery of NATO CIS capability.

- Professional Contacts:

1. He/she will be required to discuss and support decision making on issues pertaining to CIS services both within ACT and with other NATO and National bodies. This will normally be at the OF4/NG20/A4 level, but will also include briefings and discussions at up to 2 star level.
2. He/she will have routine contact with military and civilian staff officers (OF3 to OF5) within HQ SACT, NATO commands and in NATO nations.
3. He/she will have occasional contact with staff officers in partner and coalition nations.
4. He/she will provide routine briefings to superior officers up to and including SACT ACOS Capabilities (OF7).
5. He/she directly contributes to the Defense Planning processes through the provision of transformational expertise and content to the DRR and the composition of Resource (CPPs), Force and Armaments planning products.
6. He/she directly supports development of C4I future capabilities by providing coordinated assessments of new concepts and products.. He/she must be able to represent SACT and SACT Staff Element Europe Footprint to professional organizations and representatives of other nations as a finance professional. He/she will interact with BUDFIN personnel, internal SACT and ACT division fund manager and budget managers and external NATO organizations to discuss business processes and budget development requirements. Discussions can include Strategic Command agreements, funding shortfalls, programme requirements and NATO Military Authorities goals, objectives and priorities at various organizations. He/she is expected to contribute to these discussions with the goal of improving business practices within SACT.

- Contribution To Objectives:

1. He/she directly contributes to the Defense Planning processes through the provision of transformational expertise and content to the DRR and the composition of Resource (CPPs), Force and Armaments planning products.
2. He/she directly supports development of C4I future capabilities by providing coordinated assessments of new concepts and products.

Security Clearance

The successful applicant will be required to apply for and receive a NATO Secret Security Clearance prior to final confirmation of contract and commencement of employment.

Work Environment

He/she will be required to work in a normal office environment.

Contract

Serving NATO International Civilian staff will be offered a contract in accordance with the NATO Civilian Personnel Regulations. Newly recruited staff will be offered a three year definite duration contract.

Notes for Candidates

The candidature of NATO redundant staff at grade NG 17 will be considered with priority.

Notes for NATO Civilian Human Resources Managers

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