

	NATO	NORTH ATLANTIC TREATY ORGANIZATION INTERNATIONAL STAFF
	OTAN	ORGANISATION DU TRAITÉ DE L'ATLANTIQUE NORD SECRETARIAT INTERNATIONAL

VACANCY NOTIFICATION/ NOTIFICATION DE LA VACANCE DU POSTE

Network technician (210270)

Primary Location Belgium-Brussels
NATO Body NATO International Staff (NATO IS)
Schedule Full-time
Application Deadline 18-Apr-2021
Salary (Pay Basis) 3,498.71Euro (EUR) Monthly
Grade B.3/B.4/ NATO Grade G8-G10
Clearance Level CTS
Description

1.SUMMARY

The BICES Group Executive (BGX), a NATO entity, is the executive body of the BICES Group (BG). The BG exists to enable the sharing and exchange of Intelligence and Information between and amongst the NATO nations and with NATO, and with other non-NATO nations and Organizations. The BGX, under the leadership of the Director BGX, is comprised of the following pillars: Intelligence Service Strategy (ISS) Division, Intelligence Service Design (ISD) Division, Intelligence Service Operation (ISO) Division the Intelligence, Surveillance and Reconnaissance (ISR) Cell and the Security Office.

The core function of the ISO Division is to provide daily Information and Communications Technology (ICT) support to enable BICES users to communicate in a secure, stable and robust IT environment. This includes overseeing, managing and providing 1st and 2nd level support. Additionally, ISO provides technical support for the implementation of new IT services and capabilities. The Division is comprised of the following sections: Service Desk; Systems Applications; Networks and Communications; Secure Voice, Video and Teleconferencing; and BG Crypto Authority.

Under the supervision of the Service Delivery and Incident Manager and the technical oversight of the Lead Network Technician, the incumbent's primary role is to provide 1st and 2nd level support for complex technical resolutions in the area of all networking and associated components, including those associated with all cryptographic materials and secure boundary devices. S/He will provide support to the design, documentation, testing and implementation of assigned projects, to include all stages of Service Transition processes. S/He will also play a key role during the investigation of potential security vulnerabilities, by performing in-depth analyses, and providing reports to the Security Office with recommendations on actions to eliminate, remove, and/or mitigate network security risks.

2. QUALIFICATIONS AND EXPERIENCE

ESSENTIAL

The incumbent must:

- have a good general education at least to higher secondary level;
- have advanced vocational training with a recognized professional qualification, or professional accreditation with 3 years' post related experience;
- have detailed knowledge of LAN/WAN communications, router/switched based networks and routing protocols, with specific expertise on TCP/IP, MPLS and Cisco products/technologies;
- possess the following minimum levels of NATO's official languages (English/French): V ("Advanced") in English; and I ("Beginner") in French;
- be prepared to travel both within and outside NATO's boundaries, including to undertake operational deployments.

DESIRABLE

The following would be considered an advantage:

- three years of hands-on experience with IP Cryptographic devices (e.g. Thales IP TCE family);
- three years of hands-on experience in operating and maintaining Firewalls, Mail guards, Voice and Video guards, sniffer/snort capabilities, Certificate Servers and PKI environments;
- recent experience in Military Operations, with Coalition Operations experience.

3. MAIN ACCOUNTABILITIES

Planning and Execution

Install, integrate, program, operate and maintain of the BBN node with regards to networking, IP management, overseeing all Crypto equipment, Modems, Packet Transfer Component (PTC) routers, switches and IP related equipment components, including Security Boundary devices. i.e. Firewalls, Sniffers, Snorting. Executes established and proper preventive maintenance plans for all networks and cryptographic components.

Information Management

Process sensitive management documents where the utmost discretion is required. Keep oneself informed of upcoming activities, events and trainings in the field of new technological developments and capabilities. Answer enquiries and incoming phone calls and maintain assigned 1st and 2nd level support request via ticketing tool.

Stakeholder Management

Clarify and contribute to stakeholders' expectations. Establish good working relationships with all divisional staff and with relevant stakeholders inside and outside the Organization. (e.g. ISD, Security Office / Network Cyber Defence (NCD), NATO Communications and Information Agency (NCIA), national BICES IT professionals, etc.

Expertise Development

Improve own administrative, language, computer and network skills on a continuous basis. Ensure all technical and service oriented documentation pertaining to assigned systems, interconnections, networking topologies, and supporting cable plant etc. are prepared, properly stored and kept up-to-date. Review and test any/all Standard Operating Procedures (SOPs) for Networking and Cryptographic troubleshooting, as required, to ensure accuracy and standardization of implemented procedures. Collect and validate systems and services performance metrics, to optimize performance.

Project Management

Support the implementation of approved networking projects, as required. (e.g. upgrades to networking components, implementation of Quality of Service, etc.)

Perform any other related duty as assigned.

4.INTERRELATIONSHIPS

The incumbent reports to the Service Delivery and Incident Manager. S/he maintains contacts with networking and crypto counterparts from both internal and external stakeholders. Additionally, the incumbent may be required to liaise with commercial organizations for the purpose of service enhancement or maintenance.

Direct reports: N/A

Indirect reports: N/A

5. COMPETENCIES

The incumbent must demonstrate:

Competency/Level:

- Achievement: Works to meet standards.
- Customer Service Orientation: Takes personal responsibility for correcting problems.
- Flexibility: Accepts the need for flexibility.
- Initiative: Reacts to short-term opportunities or problems.
- Organizational Commitment: Models loyalty.
- Self-Control: Responds calmly.
- Teamwork: Cooperates.

6. CONTRACT:

Contract to be offered to the successful applicant: Definite duration contract of three years; possibility of renewal for up to a further six years in 3-year increments, during which the incumbent may apply for conversion to an indefinite duration contract.

Contract clause applicable:

The maximum period of service foreseen in this post is 9 years. The successful applicant will be offered a 3-year definite duration contract, which may be renewed for a further period of up to 6 years, in 3-year increments. However, the incumbent may apply for conversion to an indefinite contract during the period of the second renewal and no later than one year before the end of contract.

If the successful applicant is seconded from the national administration of one of NATO's member States, a 3-year definite duration contract will be offered, which may be renewed for a further period of up to 6 years, in 3-year increments, subject also to the agreement of the national authority concerned. The maximum period of service in the post as a seconded staff member is nine years.

Serving staff will be offered a contract in accordance with the NATO Civilian Personnel Regulations.

NOTE:

Irrespective of previous qualifications and experience, candidates for twin-graded posts will be appointed at the lower grade. Advancement to the higher grade is not automatic, and will not normally take place during the first three years of service in the post.

Under specific circumstances, serving staff members may be appointed directly to the higher grade, and a period of three years might be reduced by up to twenty four months for external candidates. These circumstances are described in the IS directive on twin-graded posts.

7. RECRUITMENT PROCESS:

Please note that we can only accept applications from nationals of NATO member countries. Applications must be submitted using e-recruitment system, as applicable:

- For NATO civilian staff members only: please apply via the internal recruitment portal (for more information, please contact your local Civilian HR Manager);
- For all other applications: www.nato.int/recruitment

Please note that at the time of the interviews, candidates will be asked to provide evidence of their education and professional experience as relevant for this vacancy.

Appointment will be subject to receipt of a security clearance (provided by the national Authorities of the selected candidate) and approval of the candidate's medical file by the NATO Medical Adviser.

More information about the recruitment process and conditions of employment, can be found at our website (<http://www.nato.int/cps/en/natolive/recruit-hq-e.htm>)

8. ADDITIONAL INFORMATION:

Salary value as per 2021. Subject to future adjustments in accordance with North Atlantic Council decision.

NATO is committed to diversity and inclusion, and strives to provide equal access to employment, advancement and retention, independent of gender, age, nationality, ethnic origin, religion or belief, cultural background, sexual orientation, and disability. NATO welcomes applications of nationals from all member Nations, and strongly encourages women to apply.

Building Integrity is a key element of NATO's core tasks. As an employer, NATO values commitment to the principles of integrity, transparency and accountability in accordance with international norms and practices established for the defence and related security sector. Selected candidates are expected to be role models of integrity, and to promote good governance through ongoing efforts in their work.

Due to the broad interest in NATO and the large number of potential candidates, telephone or e-mail enquiries cannot be dealt with.

Applicants who are not successful in this competition may be offered an appointment to another post of a similar nature, albeit at the same or a lower grade, provided they meet the necessary requirements.

The nature of this position may require the staff member at times to be called upon to travel for work and/or to work outside normal office hours.

The organization offers several work-life policies including Teleworking and Flexible Working arrangements (Flexitime) subject to business requirements.

Please note that the International Staff at NATO Headquarters in Brussels, Belgium is a non-smoking environment.