

DISCLAIMER: Please note this Project Linked NATO (PLN) International Civilian Agenda 2030 post is pending Budget Committee's approval.

TITLE: PLN Agenda 2030 Infrastructure Inspector

GRADE: G-15 (A-2)

DIVISION: JENG

DIRECTORATE: SUPPORT

SECURITY CLEARANCE: NATO S E C R E T

EMPLOYMENT CONTRACT: 3-year definite duration contract

1. Post Context/Post Summary

Headquarters Allied Joint Force Command Naples is a Joint Headquarters, operating at the Operational Level, capable of executing effective command and control over assigned forces in order to achieve Operational effects in an assigned Joint Operating Area. As a Joint Force Command the relationships with other NATO Command Structure and NATO Force Structure Component Command Headquarters will change between baseline activities, crisis and conflict. It also provides Joint competencies to assigned NATO Force Structure Headquarters tasked to deploy as Joint Task Force Headquarters

The Support Directorate is responsible for planning, directing, monitoring, assessing and coordinating support staff functions.

The Joint Engineer (JENG) Division is responsible for providing Military Engineering (MilEng) advice on all matters pertaining to Force Support Engineering and Combat Support Engineering for NATO operations and activities.

The Engineer Plans Branch is responsible for operational planning efforts, Joint Mil Eng doctrine & policy development and for managing long term NATO Security Investment Programme (NSIP) activities.

The Engineer Infrastructure and Environmental Protection Section (EPIE) is responsible for providing advice on Land, AIR, Maritime, Petroleum, Oil & Lubricants (POL) infrastructures and on Environmental Protection matters.

The incumbent within the JENG INFRA Section is to lead, support and manage military engineering inspections and surveys of Common Funded infrastructures and National infrastructures offered to NATO as well as to process resulting data in order to make it available to all NATO stakeholders.

2. Principal Duties

The incumbent's duties are:

- Prepare, support and conduct Operations and Maintainance Inspections (O&MIs), Site Surveys (SSs) or Field Inspections (FIs) on infrastructures related to one or more designated operations area (Air, Land, Maritime, POL).
- Process information and data resulting from O&MIs utilizing Geographical Area of Infrastructure Activity (GAIA) Portal as well as other database systems in order to facilitate the availability for all NATO stakeholders.
- Participates in joint formal acceptance inspections (JFAI) as required.
- Provides Engineer advice and guidance on infrastructures.
- Liaise with NATO Component Commands, NATO Force Structure Elements and Host Nations IOT facilitate both development and monitoring infrastructure projects.

- Provides the specialist military engineer input to the operational planning process, supporting mission analysis with the resource and infrastructure developments plans required to support missions and operations.
- Advises staff, host and user nations on NATO Security Investment Programme (NSIP) common funded infrastructures to include support of subordinate HQs with the development of NSIP in their own planning process.
- Assists in the development of Common funded Capabilities (CFCs) in support of NATO planning for future capabilities within one or more designated operations area (Air, Land, Maritime, POL) and assists in ensuring compliance with criteria and standards.
- Co-ordinate project screening and endorsement;
- Participates in training exercises, providing Engineer augmentees for NATO exercises as required; mainly as Infra Subject Matter Expert (SME).
- Participate to the Bi SC 85-1 periodic review.
- Assist with Environmental Protection responsibilities.
- Assist in maintaining INFRA documentation up to date, including SOPs, SOIs, Manuals, dedicated databases (like PITT, GAIA Portal, etc.), periodical reports, web-page contents;
- Liaise with SHAPE counterparts in order to ensure that relevant projects information are properly reported in PITT (Project Implementation Tracking Tool) and other applicable Information Management systems.
- Support JFCNP Staff, and notably JENG INFRA Section, for the identification, definition and development of operational requirements throughout the life cycle, including change management.
- Enable the staffing and coordination, across the HQ, of administration products for all the NSIP procedures including Urgent Requirements (UR), Crisis Response Operations Urgent Requirements (CUR), Minor Works (MW) Capability Programme Plans (CPP).
- Prepare and deliver required NSIP documentation on behalf of JENG INFRA Section and scrutinize the contents of products to be submitted by JFCNP to ensure coherence and compliance with current policies and instructions.
- Assess the implications of requests for URs, CURs, MWs on ongoing or planned CPPs, including Military Budget and Workforce implications, in order to support a coherent and integrated resource analysis.
- Enable the harmonization of benefits to be delivered through common funded projects within the proper JFCNP framework (operations and missions, operation plans, strategic goals or initiatives) and proper risk management within JFCNP policies and procedures,
- Monitor and report on the status of assigned and/or supported common funded projects and on required actions.
- Develops and maintains a sound understanding of NATO Security Investment Programme funding mechanisms.
- Within the NATO 2030 framework reviews and provides inputs to documentation related to resource requirements, maintaining up-to-date dedicated databases, preparing reports, and managing web-page content.

3. Special Requirements and Additional Duties

The employee may be required to perform a similar range of duties elsewhere within the organisation at the same grade without there being any change to the contract

The incumbent may be required to undertake TDY assignments both within and outside NATO's boundaries and be willing to work unsocial hours.

Performs other related duties as directed by Section Head, and/or Branch Head or ACOS.

The work is normally performed in a Normal NATO office working environment.

Normal Working Conditions apply. The risk of injury is categorised as No risk / risk might increase when deployed.

4. Essential Qualifications

a. Education and Professional Experience

University Degree in Engineering disciplines, and 2 years function related experience, OR, Higher Secondary education and completed advanced vocational training leading to a professional qualification or professional accreditation with 4 years post related experience.

Experience with Environmental protection technology

Qualified, trained and experienced Military Engineer officer with extensive knowledge of Military Engineering and Infrastructure within one or more operations area (Air, Land, Maritime, POL).

Broad background and experience in military engineering disciplines.

Previous tours as an engineering officer at a National or International military organisation.

Knowledge and experience on Infrastructure Assessment, Environmental Protection, with Minimum 3 year post related experience.

Experience with activities that involve the erection, installation, or assembly of new operational facilities or the addition, expansion, or extension of existing facilities.

Practical experience in activities that identify, design, construct, lease, or provide complex systems.

Practical experience in identifying the minimum essential engineering requirements, technical specifications and costs in support of project planning.

Experience with the management of projects, typically (but not exclusively) involving the development and implementation of business processes to meet identified business needs, acquiring and utilising the necessary resources and skills, within agreed parameters of cost, timescales, and quality.

Practical experience in operations planning to identify the minimum essential engineering services and construction requirements required to support the commitment of military forces.

Background experience in the provision of infrastructures within one or more operations area (Air, Land, Maritime, POL).

b. Language

English - SLP 3333 - (Listening, Speaking, Reading and Writing) NOTE: The work both oral and written in this post and in this Headquarters as a whole is conducted mainly in English.

5. Desirable Assets

a. Education and Professional Experience

University Degree in Engineering disciplines or related disciplines and 6 years post related experience, or Higher Secondary education and completed advanced vocational training in that discipline leading to a professional qualification or professional accreditation with 6 years post related and 2 years function related experience.

- Previous experience in a NATO Tactical or Operational level HQ.
- Recent experience in the NATO NSIP programme and NATO common funding principals.
- Deployed as military engineer in support of operations infrastructure.

b. Training

- (Inactive) Environmental Protection Requirements for NATO-led Operations Course (MOP-MO-2565) provided by NATO - School Oberammergau (NSO)
- Resource Management Education Programme (RMEP) Course (ETE-FI-2708) provided by NATO - School Oberammergau (NSO)

6. Attributes/Competencies

- Personal Attributes: The incumbent works under little or no supervision. Uses independent judgement to propose solutions based on resources available. Incumbent must possess maturity, poise, good communication skills, persuasion as well as tact. The incumbent is technologically inclined and instinctively curious keeping abreast of latest technological advancements.
- Professional Contacts: The incumbent will be required to discuss and/or negotiate with individuals from other organizations to share ideas and find solutions to common problems.
- Contribution To Objectives: Provides engineer advice and guidance on infrastructures to develop infrastructure policies within the Joint Operational Area allowing resources to be used more efficiently.

There are no reporting responsibilities. This post reports to: Section Head (Engineer Infrastructure and Environmental Protection) - OF-4. This post does not deputise anybody. This post is not deputised by anybody.

CONTRACT

The successful candidate will be offered a 3-year definite duration contract within the NATO Agenda 2030. The basic entry-level monthly salary for a NATO Grade 15 (A-2) in Italy is Euro 5,939.03 which is exempt from national taxation, and which may be augmented based on the selected candidate's personal status.

INSTRUCTIONS TO APPLY:

HQ JFC Naples uses NATO Talent Acquisition Platform. In order to apply for this vacancy, please visit the platform at:

<https://nato.taleo.net/careersection/2/jobsearch.ftl?lang=en>, and search for vacancies within HQ JFC Naples with duty location Naples, Italy.

Please attach relevant certificates to the application. Note that once you create your profile, you will be able to use it to apply for other vacancies within NATO.

Please note:

Staff members are appointed to and hold posts on the establishment of a NATO body only on condition that:

- They are nationals of a NATO member country

- They are over 21 and under 60 years of age at the time of taking up their appointments. Appointments of definite duration may be offered to candidates of 60 years of age or more, provided that the expiry date of the contract is not later than the date at which the candidate attains the age of 65.

ADDITIONAL INFORMATION:

A NATO security clearance and approval of the candidate's medical file by the NATO Medical Advisor are essential conditions for appointment to this post. Applicants are not required to possess a clearance at the time of applying, but they must be eligible for a clearance. HQ JFC Naples will take action to obtain the required security clearance from the successful candidates' national authorities.

The selected candidate will be affiliated to the NATO Defined Contribution Pension Scheme (DCPS) system. For information, please visit <https://www.nato.int/cps/en/natolive/86790.ht>