



VACANCY NOTICE

Craftsperson (241865)

Primary Location: Italy-La Spezia

NATO Body: Centre for Maritime Research and Experimentation (CMRE)

Schedule: Full-time

Application Deadline: 19 January 2025

Salary (Pay Basis): 3,586.64 EUR (Monthly)

Grade NATO SSS Grade G7 (ABCL C5)

Clearance Level NS

Appointment will be subject to receipt of a NATO SECRET security clearance (provided by the national Authorities of the selected candidate) and approval of the candidate's medical file by the CMRE Medical Adviser.

Are you a skilled and passionate craftsman looking for your next opportunity? If so, CMRE is looking for you! Join our team and bring your expertise and attention to details. We are seeking enthusiastic individuals who enjoy working in a collaborative environment!

1. POST CONTEXT

This is a position within the Centre for Maritime Research and Experimentation (CMRE), an organization of the North Atlantic Treaty Organization (NATO).

CMRE is an established, world-class scientific research and experimentation facility that organizes and conducts scientific research and technology development, centred on the maritime domain, delivering innovative and field tested Science & Technology (S&T) solutions to address defence and security needs of the Alliance.

This position is within the Infrastructure Branch.

The Infrastructure Branch is responsible, among other duties, for the management of facilities maintenance to include electrical, plumbing, structural repairs and ground maintenance, as well as for maintaining property records and sub-custody accounts and coordinating and processing all stock and property inventories.

2. PRINCIPAL DUTIES

Under the direction of the Branch Head, the incumbent's duties include:

- Carry out skilled work in all projects relating to electrical wiring, the maintenance of all the electrical apparatus including the electrical part of the air conditioning system, the installation of electrical control equipment for safe operation of laboratories and facilities, installation of optical fibers, telephone lines;
- Ensure proper and timely maintenance (corrective and preventive) of the Centre plumbing system (toilets, water system, etc), heating plant (furnaces, oil fired boilers, ducts, radiators and oil storage system), air conditioning system consisting of preventive maintenance, repair work or additions/modifications;
- Escort and supervise external personnel entering the Centre to perform any type of outsourced corrective/preventive maintenance;
- Ensure liaison with external maintenance contractors to ensure timely housekeeping (gardening, etc.);
- Assist in loading and unloading operations as required;
- Ensure proper and timely (preventive and corrective) maintenance of the Centre's vehicles is carried out;
- Drive the Centre's vehicles in support of Centre's staff having needs for travel in the local and regional area;
- Operate the stock room in support of Centre's staff needs;
- Carry out minor maintenance work (plumbing, electrical, masonry, painting, carpentry, etc.) as part of the daily responsibilities;
- Assist in relocation of office furniture, technical/scientific equipment, etc.;
- Assist in preparing technical and administrative reports, and maintain drawings and technical documentation of the buildings and its technical installations;
- Perform other related duties as assigned.

3. SPECIAL REQUIREMENTS AND ADDITIONAL DUTIES

a. Flexibility Clause

The incumbent may be required to perform other related duties as directed.

All other related duties should correspond with the required competencies for the job.

b. Deployment/Travel

The incumbent may be required to perform duties onboard Centre or chartered vessels. The incumbent may be required to undertake TDY assignments within and outside NATO boundaries.

4. ESSENTIAL QUALIFICATIONS

a. Professional/Experience

- Education and experience will be in installing, maintaining, repairing and diagnosing mechanical and electrical faults, electrical wiring and related equipment in domestic, commercial and industrial establishments.
- Installation and maintenance of overhead and underground electrical power distribution networks.
- Manual dexterity and ability to perform practical tasks with consistency (such as plumbing, electrical, masonry, painting, carpentry, etc.).
- Ability to read and interpret technical drawings or specifications.
- Possess the appropriate driving license according to Italian regulations for category B.

b. Education/Training

- A secondary educational qualification with 5 years post-related experience.

Or

- Higher vocational training in a relevant discipline with 3 years post-related experience.

c. Language Requirements

A thorough knowledge of one of the two NATO languages, both written and spoken, is essential and some knowledge of the other is desirable.

English SLP 2222

NOTE: Most of the work of CMRE is conducted in the English language.

5. DESIRABLE QUALIFICATIONS

- Secondary education and basic training in electronics, electrical or mechanical engineering, plumbing or related discipline for specific task related skills.
- Knowledge of Italian safety regulations.
- Italian SLP 3333.

6. ATTRIBUTES/COMPETENCIES

The successful candidate possesses the following competencies/personal attributes:

- Good communication skills, both oral and written. Able to communicate at all levels;
- Very good interpersonal skills. Solicits inputs and encourages others;
- Innovative and driven. Always displaying sound judgement;
- Excellent time management and organizational skills.

All CMRE personnel are expected to conduct themselves in accordance with the current NATO Code of Conduct agreed by the North Atlantic Council (NAC), and thus display the core values of integrity, impartiality, loyalty, accountability, and professionalism.

7. REMARKS

The duties are mostly performed in an office, laboratory or workshop environment, but staff may be required to work onboard a vessel. Slightly undesirable working conditions may apply.

About Us:

The Centre for Maritime Research and Experimentation (CMRE) is part of the NATO Science and Technology Organization (STO). The mission of the STO is to help position both national and NATO science and technology investments as a strategic enabler and technology advantage for the defence and security posture of NATO Allies and partners. The Centre conducts scientific research and technology development and delivers innovative field-tested S&T solutions to address the defence and security needs of the Alliance. CMRE has more than 60 years of experience and has produced a cadre of leaders in ocean science, modelling and simulation, acoustics and other disciplines, as well as producing critical results and understanding that have been built into the operational concepts of NATO and the Nations.

What we offer:

- Salary (Pay Basis): 3,586.64 EUR (Monthly) *
*Salary value as per 2025. Subject to future adjustments in accordance with North Atlantic Council decisions.
- Grade ABCL grade C5 / NATO grade G7
- A world class research facility located in the sea port of La Spezia, Italy supported by two specialised research vessels.
- An exciting place in which to work situated at an ideal location, the port of La Spezia, Italy, enabling synergy with regional and global academic institutes and industry.
- Salary and conditions of employment will be in accordance with the NATO Civilian Personnel Regulations (NCPDR), which includes a rewarding salary and a comprehensive system of

allowances, supplements and insurances to support families and, in case of expatriated staff, offers an interesting “expatriate” package.

- A generous annual leave and, (where eligible) home leave.
- The successful candidate will be offered a three years’ definite duration contract which may be renewed for subsequent periods subject to business needs, satisfactory performance and the need to rotate skills and talent within the Organization.
- Applicants who prove to be competent for the post but who are not successful in this competition may be offered an appointment to another post of a similar nature, which might become vacant in the near future, albeit at the same or a lower grade, provided they meet the necessary requirements.

Our recruitment process:

- Please note that we can only accept applications from nationals of NATO member countries.
- Applications (including the most relevant publications, the diplomas - stating the highest level of education - and a CV) for this vacancy are to be submitted using the E-recruitment system;
- Appointment will be subject to receipt of a security clearance (provided by the national Authorities of the selected candidate) and approval of the candidate’s medical file by the CMRE Medical Adviser.

Additional information:

- CMRE values diverse backgrounds and perspectives and is committed to recruiting and retaining a diverse and talented workforce. We welcome applications of nationals from all Member States and strongly encourage women to apply.
- Selected candidates are expected to be role models of integrity, and to promote good governance through ongoing efforts in their work.

For more information on how to apply:

[How to apply for posts within NATO](#)

[6 tips to apply for posts within NATO](#)

NOTE:

NATO will not accept any phase of the recruitment and selection prepared, in whole or in part, by means of generative artificial-intelligence (AI) tools, including and without limitation to chatbots, such as Chat Generative Pre-trained Transformer (Chat GPT), or other language generating tools. NATO reserves the right to screen applications to identify the use of such tools. All applications prepared, in whole or in part, by means of such generative or creative

All applications may be rejected without further consideration at NATO's sole discretion, and NATO reserves the right to take further steps in such cases as appropriate.

HOW TO APPLY:

Applications are to be submitted using the NATO Talent Acquisition Program (NTAP) <https://nato.taleo.net/careersection/2/jobdetail.ftl?job=241865&lang=en>

Applications submitted by other means are not accepted. NTAP allows adding attachments. Essential information must be included in the application form. Particular attention should be given to Education and Experience section. Each question should be answered completely. Expressions such as "please see annex / enclosed document" or invitations to follow links to personal webpages are not acceptable and will be disregarded. All answers should be in English preferably, or French.