|  |  |
| --- | --- |
| NATOhor_RGB_HR | **NATO PUBLIC DIPLOMACY PROGRAMMES****CALL FOR APPLICATIONS FOR PUBLIC DIPLOMACY PROJECTS** **PUBLIC DIPLOMACY DIVISION, INTERNATIONAL STAFF, NATO HEADQUARTERS**Blvd. Leopold III, B-1110 Brussels, Belgium |

#WEARENATO

PROJECT Final Report Form

FY 2018



Contents

[General information 1](#_Toc506467425)

[Project information 2](#_Toc506467426)

[Budget breakdown list 3](#_Toc506467427)

[Official use only 4](#_Toc506467428)

# General information

## Goal

Before submitting your #WeAreNATO Project Final Report, please read carefully the #WeAreNATO Project Application Guidelines document.

## Check-list

1. Initial assessment report
* Outputs
* Outcomes
1. Final report
	1. **Part A** (Finance)
* Confirmation of accuracy of Grantee’s Bank details
* Statement that NATO funds were used fully in line with the submitted and approved project proposal
* Translation of relevant documents
	1. **Part B** (Project implementation and assessment)
* Updated version of the initial assessment report provided to NATO
* Consolidated report of the survey results
* Final programme (if applicable)
* Final list of Participants (if applicable)
* Additional comments
* Translation of documents

# Project information

|  |  |
| --- | --- |
| Non-Profit Organisation: Contact Person(s):  | Name: Address: Telephone: E-mail: Website: Main contact person: Alternative contact person(s):  |
| Title of Project: |  |
| Venue (city, country): Date: |  |
|  |  |
| NATO Speakers’ attendance (if applicable): |  |
| Final total contribution requested to NATO(indicate currency) |  |

**I hereby declare that the details in this report are correct.**

Name, date and signature of the Project Representative:

# Official use only

|  |
| --- |
| **FOR OFFICIAL USE ONLY** |
| Has the implementing project partner fulfilled its obligations?Y [ ]  N [ ] Have we received all the necessary documents and are they complete?Y [ ]  N [ ]  |
| Comments - Recommendations  |  |
| Date and signature by NATO Programme Officer |