

NATO Leaders' Meeting 2019

Photographer briefing note

This photographers' technical briefing document should be read in conjunction with the NATO issued media programme.

Please also note the list of prohibited items below.

Media will require a pool pass to access media moments A, B and C. A host photographer will be present at these media moments and images will be available on https://www.nato.int/cps/en/natohq/events_171229.htm and <https://www.flickr.com/photos/number10gov/>.

Arrivals

Room/Area	Set-up details	Lighting considerations
Arrivals	Photographers' riser Height 200mm Distance from backdrop 5435mm Official photographers' position North of Amber Portico, shooting into entranceway Photographers' riser - portico Height 150mm	Backdrop/arrivals front lit by 6 x Arri Sky Panel 60

Press Rooms

Room	Set-up details	Lighting considerations
Press Room 1	Press riser Lower tier: Height 900mm Upper tier: Height 1400mm	30 x Q7 led floods as house light - tuneable white output Stage coverage: 8 x LED Profiles- tuneable white output
Handshake	Stage Height 1200mm	Lecterns: 6 x LED Profiles- tuneable white output
Family Photo	Distance from riser to stage 15940mm	Back Light: 8 x MAC Aura - x LED Profiles- tuneable white output
Press Conference	Lectern Height 1190mm Width 764mm (at top)	Additional LX: 5 x Arri LC60 led panels - tuneable white output

		Current plans are aiming for 4000k colour temperature.
Press Room 2	<p>Press riser Height 800mm</p> <p>Stage Height 450mm</p> <p>Distance from riser to stage 10424mm</p> <p>Lectern Height 1190mm Width 764mm (at top)</p>	<p>Stage lit by astra panel – front and back</p> <p>Room lit with SGM Q2s</p>
Press Room 3	<p>Press riser Height 800mm</p> <p>Stage Height 450mm</p> <p>Distance from riser to stage 10307mm</p> <p>Lectern Height 1190mm Width 764mm (at top)</p>	<p>6 x Arri sky panels for room</p> <p>Stage & lectern lit by 4 x Arri LC6</p> <p>Backdrop uplit by colour force 2s</p>
Press Room 4	<p>Press riser Height 800mm</p> <p>Stage Height 450mm</p> <p>Distance from riser to stage 10307mm</p> <p>Lectern Height 1190mm Width 764mm (at top)</p>	<p>6 x Arri sky panels for room</p> <p>Stage & lectern lit by 4 x Arri LC6</p> <p>Backdrop uplit by colour force 2s</p>
Press Room 5	<p>Stage 200mm</p> <p>Distance from head-on cameras to stage 5816mm</p> <p>Lectern Height 1190mm Width 764mm (at top)</p>	<p>Front lit by astra panel</p> <p>Backdrop uplit by pixel lines</p>
Press Room 6	<p>Lectern Height 1190mm Width 764mm (at top)</p>	<p>Front lit by astra panel</p> <p>Backdrop uplit by pixel lines</p>
Press Room 7	<p>Lectern Height 1190mm</p>	<p>Front lit by astra panel</p>

	Width 764mm (at top)	Backdrop uplit by pixel lines
Press Room 8	Lectern Height 1190mm Width 764mm (at top)	Front lit by astra panel Backdrop uplit by pixel lines
Press Room 9	Lectern Height 1190mm Width 764mm (at top)	Front lit by astra panel Backdrop uplit by pixel lines
Press Room 10	Press riser Height 200mm Stage 200mm Distance from riser to stage 5816mm Lectern Height 1190mm Width 764mm (at top)	Front lit by astra panel Backdrop uplit by pixel lines

Meeting room – North Atlantic Council

Room/Area	Set-up details	Lighting considerations
NAC	Rear press riser Lower tier Height 305mm Upper tier Height 915mm Side press risers Height 305mm	16 x soft lights around the outer edge 36 x Q7 led fixtures behind the central Barrissol There is no “direct” lighting focused on the top table. Lux levels at the top table area are approximately 1700 at the moment.

Prohibited items

UK security authorities **will not allow any tools or instruments with a bladed edge** into the Media Centre or the Grove Hotel. Please ensure you remove any such item from your luggage before arriving at the Media Accreditation Office at the Watford Leisure Centre Central.

Failure to do so will result in a delay to your journey to the Media Centre and said item being confiscated by UK security authorities. This includes specialist tools regularly used by photographers:



Also prohibited are:

- Flammable liquids and solids
- Oxidisers such as bleaching powders
- Organic peroxides
- Tear gas devices or any gas cylinders
- Infectious substances such as live virus materials
- Wet-cell car batteries
- Magnetrons
- Instruments containing mercury - however, thermometers with mercury are permitted in hold luggage (but not hand luggage) only, if they are carried in a protective case
- Instruments containing magnets
- Fireworks
- Toy/replica guns (metal or plastic)
- Non-safety matches
- Firelighters, lighter fuel, paints or thinners
- Poisons, arsenic, cyanide or weedkiller
- Radioactive materials, acids, corrosives, alkalis or caustic soda
- Creosote, quicklime or oiled paper
- Vehicle fuel system parts which have contained fuel
- Party poppers

If you are unsure whether an item is prohibited, please contact:

MajorEvents.MediaLogistics@fco.gov.uk