NATO OTAN

Allied Maritime Command
Commandement Maritime Allié

Northwood | United Kingdom

Post Number: OMC RLPX 0061 & OMC RDMX 1010

Job Title: Staff Assistant (Logistics Functional Area Services) & Operator (Logistics Functional Area Services)

NATO Grade: NATO GRADE 12

NATO Body: Headquarters Allied Maritime Command (HQ MARCOM)

Location: Northwood, Middlesex, UK

Security Clearance Level: NATO Secret

Basic Monthly Salary: £4985.07 (tax free)

Closing Date: 22 November 2026

BACKGROUND

HQ MARCOM is NATO's central command for all maritime forces, responsible for planning, coordin ating, and overseeing naval operations, as well as advising NATO leadership on maritime matters. It makes an active contribution to NATO's Defence & Deterrence, Crisis prevention and Co-operative security tasks, protecting the interests of the NATO Alliance and the One Billion people who reside there.

ROLE PURPOSE

The primary purpose of this role is to execute the full spectrum of LOGFAS capabilities to support NATO Operations and Exercises.

OVERVIEW

We are looking to recruit for two LOGFAS posts: -

Post 1: The Staff Assistant role sits within the N4 division in the Logistics Planning & Doctrine Branch which directs, coordinates, supervises, plans and conducts maritime logistics for future operations.

Post 2: The Operator post is a fixed-term 3-year role based in the Support Directorate in the NMED division. NMED is responsible for the joint/maritime planning and conduct of joint/maritime medical support and for advice on all medical issues.

AREAS OF FOCUS

Area	Target Outcomes
Military Logistics	Activities that encompass the planning and carrying out of the movement and maintenance of forces, including the disciplines of transportation, medical and health services.
Maritime Logistics	Activities involved with shore support & afloat support.

QUALIFICATIONS AND EXPERIENCE

The following requirements must be met for the LOGFAS roles.

Essential:

- At least two years' experience in maritime logistic.
- Experience as a NATO Logistics Functional Area SME or national equivalent.
- At least three years proven experience in LOGFAS or national equivalent.
- Qualified and experienced in Movement &Transport reporting policies, concepts and procedures.

Desirable:

- NATO or National Maritime Operations experience.
- LOGFAS functional management's experience in planning and decision support analysis, operations planning and campaign assessment.
- 4 or more years of experience in working with NATO LOGFAS.
- Demonstrated experience working directly with senior leadership.
- Experience of using Information Systems applied to the collection and management of Movement & Transport data and reports.

COMPETENCIES

The incumbent must demonstrate:

- **Analytical Thinking:** Organising the parts of a problem or a situation, making systematic comparisons of different aspects of it, understanding the implications, setting priorities on a rational basis, identifying time sequences and finding causal relationships.
- **Clarity & Accuracy:** The drive to reduce uncertainty in the working environment. It is expressed in such forms as monitoring and checking work or information and insisting on clarity of roles and functions.
- **Customer Service Orientation:** The ability to is about focus efforts on discovering and meeting the customer's needs.
- **Flexibility:** The ability to adapt and to work effectively within a variety of situations and with various individuals or groups. Flexibility entails understanding and appreciating different and

opposing perspectives on an issue, adapting one's approach as the requirements of a situation change and initiating or accepting organizational changes.
- **Teamwork:** The ability to work effectively as part of team, co-operatively with others towards a shared objective, learn from others and avoid working competitively.

WHY work with us?

By joining our organization, you will be part of a committed and diverse multi-national team who share a common desire of safeguarding peace and promoting democratic values for over a billion people. We are committed to fostering a collaborative work environment built on mutual respect and professionalism, where every individual's work makes a difference and has a meaningful impact on the mission and operation of the Alliance.

Note.

NATO will not accept any phase of the recruitment and selection process, in whole or in part, by means of generative artificial-intelligence (AI) tools, including and without limitation to chatbots, such as Chat Generative Pre-trained Transformer (Chat GPT), or other language generating tools. NATO reserves the right to screen applications to identify the use of such tools. All applications prepared, in whole or in part, by means of such generative or creative AI applications may be rejected without further consideration at NATO's sole discretion, and NATO reserves the right to take further steps in such cases as appropriate.

How to Apply

To apply for this vacancy, please visit the platform and search for vacancies within ***HQ MARCOM***: https://nato.taleo.net/careersection/2/jobsearch.ftl?lang=en

Essential information must be included in the application form. Each question should be answered thoroughly. Expressions such as "please see attached CV," or invitations to follow links to personal webpages, are not acceptable, and will be disregarded. Application form must be filled out in English.

Applications are automatically acknowledged within one working day after submission. In the absence of an acknowledgment please make sure the submission process is completed or re-submit the application.

Shortlisted candidates invited to the interview phase will be requested to provide, where applicable, copies of Educational and Vocational training certificates.

Current and past civilians working for NATO or any Coordinated Organisation shall indicate their last grade and step held (next to the job title) and specify the name of employing NATO body or Coordinated Organisation.

Supporting Documentation

Where a question relates to qualifications / evidence, please attach relevant documentation to your application. Failure to do so may result in your application not being evaluated. **Note:** Any documentation submitted in a language other than English must be accompanied by at least an unofficial translation.