

OUTLINE OF THE SfP SUMMARY REPORT

Two pages maximum!

(The comments given in these outlines in Italics should help to complete the paragraphs and should be deleted for the final version.)

SfP – SHORT TITLE

SfP – (project number)
 (Full title with initial capitals)

Project Co-Directors: **(one line per Project Co-Director; the list must be in accordance with the most recent Grant Letter; affiliations may be abbreviated if mentioned under abbreviations)**
name, institution, city, country (NPD)
name, institution, city, country (PPD)
name, institution, city, country of the other Project Co-Directors
etc.

Approval Date: *(date of first Grant Letter)* Effective Date: *(date when the first activities started)*
 Duration: *(give estimated duration in years and expected month/year of completion of the project)*
 NATO Budget: ... EUR *(give the 'estimated overall amount' as mentioned in 'FUNDING PROVISIONS AND TERMS AND CONDITIONS ...' of the most recent Grant Letter)*

Information about the SfP Project through Internet: *(give address of web page for the SfP project, if established)*

Abstract of Research

(Provide a brief abstract of the research content of the project)

Major Objectives

- *(List in short phrases the main objectives; unless significant changes occur while carrying out the project, this part will remain unchanged for all Summary Reports.)*
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Overview of Achievements since the Start of the Project until (31 March or 30 September of current year)

- *(An overview (10 to 15 phrases) of the results and applications achieved from the start of the project until the end of the present reporting period should be given. This part should **not** contain technical details as these are available in the progress reports.)*
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Payments through NATO Funds: ... EUR

(Give amount as at 30.04. or 31.10. of the current year. The figure should be identical with the TOTAL ACTUAL EXPENDITURES given in the SfP NATO Budget Summary Table, Annex 4b of the Progress Report.)

Milestones for the Next Six Months

➤ *(give in short phrases an overview of the work plan for the next six months. Indicate any elements of the Project supported by non-NATO funding.)*

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Implementation of Results

(As early as possible after the start of the project, a paragraph should be included in this report summarizing activities under way to transfer the project results to the end-users. The name of the end-users and their locations (city, country) should be given! Also indicate potential commercial application.)

NATO Consultant

(For projects where one has been appointed give title, name, institution, city, country)

Other Collaborating Institutions

➤ *(a list of the institutions and end-users which are not listed above as Project Co-Directos but which have a substantial input in the project's realization; give name of the institution, city, country)*

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Intellectual Property (IP) Rights

(List patents, patent applications and other IP items, if applicable.)

Companies and other organisations interested in providing funds for commercialisation of project results can request further information from the Project Co-Directors or from the SfP Programme Director (www.nato.int/science "How to contact us"). Release of information requires Co-Directors' authorisation.

Abbreviations: *(give full expression for all abbreviations which occur in this summary)*