

**Informal Meeting of NATO Defense Ministers  
23-24 September 2002**

**HOTEL INFO FOR MEDIA**

---

**1. NOVOTEL WARSZAWA AIRPORT -3\* standard**

**1, 1-go Sierpnia Street  
02-134 Warsaw**

The hotel is situated 4 km from the city center, on the way to the airport (2km) and only 1 km from the official conference venue. Rooms are equipped with air-condition, TV Sat, Pay-TV, Radio, Direct-dial telephone, hairdryers. Room service 24 H. Additional services include: currency exchange, newsstand, art gallery, outdoor guarded parking and non guarded parking.

**SPECIAL ROOM RATES:**

\* single room - 115 €

\* double room - 124 €

all rates are per room, per night and include buffet breakfast and VAT

---

**2. GROMADA HOTEL- 3\* standard**

**2, Powstanców Warszawy Square  
00-030 Warsaw**

The hotel is located in the city centre, close to all major attractions of Warsaw and about 20 minute drive from the official meeting venue. Comfortable rooms are equipped with TV-sat, pay-TV, radio and telephone. There is a restaurant on site, drink bar as well as news -stand and souvenir store.

**SPECIAL ROOM RATES:**

\* single room - 74 €

\* double room - 96 €

\* apartment - 148 €

all rates are per room, per night and include buffet breakfast and VAT

---

**3. FORUM Hotel - 4\* standard**

**00-511 Warsaw  
24/26 Nowogrodzka Street**

Situated on the junction of two main Warsaw streets Marszałkowska and Jeruzolimskie Avenue. It is opposite the Palace of Culture and Science, within easy reach of the principal business, commercial and entertainment areas. It is located about 10 km from the airport and about 9 km from the official conference venue. Comfortable rooms are equipped with: TV Sat, movie

channel, CNN, Radio, Direct-dial telephone, Room service, Air-conditioning, Minibar in 100 rooms, Minifridge in 300 rooms. Additional services: Currency exchange, Beauty parlour, Hairdresser, Flower shop, News-stand, Perfume counter, Fashion Boutique, Art and Craft Gallery, Laundry, Dry-cleaning and pressing service, Shoeshine machines, Travel Service Office.

**SPECIAL ROOM RATE:**

\* single room -98 €

all rates are per room, per night and include buffet breakfast and VAT

---

**4. JAN III SOBIESKI - 4 \* standard**

**1, Zawiszy Sq.**

**02-025 Warsaw**

[www.sobieski.com.pl](http://www.sobieski.com.pl)

Located in the heart of the Warsaw's business district, the four star Jan III Sobieski Hotel is within easy reach from all parts of the city, and is only 7,5 km from the OKECIE International Airport and only 10 minutes drive from the official meeting venue.

Specially designed, comfortable rooms are equipped with: air condition, fully soundproof rooms, mini bar, satellite TV and radio, pay TV, satellite direct dial telephone line, key security system, hairdryers in all bathrooms.

**SPECIAL ROOM RATES:**

\* single room -184 €

\* double room -214 €

\* apartment - 321 €

all rates are per room, per night and include buffet breakfast and VAT

**TERMS AND CONDITIONS**

1. All reservations should be made by **August 9th, 2002**. Reservations will be confirmed based on the date the reservation form was received, on first come, first served basis. After August 9th reservations will be confirmed based on availability.
2. All cancellations received after August 9th are subject to a cancellation fee corresponding to the cost of the first night + 10 € service fee. The same rule applies to no - shows.
3. Reservation will be confirmed only when full payment information is provided on the booking form.
4. Guarantee deposit in a form of credit card authorization must be for a full amount due for a requested reservation. (please refer to a price list on the hotel information page).
5. Payment should be made at the hotel upon check-out.